

# NON RETURNER FORM

## End of Semester Withdrawal

(not required for graduating students)

Student Name \_\_\_\_\_ ID# \_\_\_\_\_

Forwarding Address \_\_\_\_\_

PO Box or Street

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

(\_\_\_\_\_) \_\_\_\_\_

Phone Number

### REASON FOR LEAVING

Please mark all that apply:

- End of program (Teacher certification, 3+2 Engineering major, etc)  
 Entering Military Service  
 Entering Official Church Mission Service  
 Entering Government Foreign Aid Service Program, such as Peace Corps  
 Have become Permanently Disabled and am not able to continue program

Primary Reason for Not Returning: \_\_\_\_\_

Future Plans:

- Transferring to another College/University (**If yes, have you requested a transcript to be sent?**)  
 Workforce

I have communicated my plan not to return to my Advisor YES NO \_\_\_\_\_(date)

The following offices have been notified

\_\_\_\_\_ Financial Aid [heatonk@wmpenn.edu](mailto:heatonk@wmpenn.edu) (Kendra Heaton)

\_\_\_\_\_ Academic Dean [lori.fowler@wmpenn.edu](mailto:lori.fowler@wmpenn.edu) (for Dr. Noel Stahle)

\_\_\_\_\_ Business Office [wagamona@wmpenn.edu](mailto:wagamona@wmpenn.edu) (Ashley Wagamon)

\_\_\_\_\_ Residence Life [scholesh@wmpenn.edu](mailto:scholesh@wmpenn.edu) (Heidi Scholes) (Resident students only - failure to check out properly may result in fines being charged to their account. If student has mailbox key and fails to return the key, a fine may be charged to their account.)

Return form by email to the Registrar's Office: [dollde@wmpenn.edu](mailto:dollde@wmpenn.edu) (641-673-2118)

\_\_\_\_\_  
(Office of the Registrar)

\_\_\_\_\_  
(Date)